



METS APPLICATION FORM

Metrobank Easy Transfer Service Application Form (FOR EXISTING BENEFICIARY/IES ONLY)

PIN:	Date:	E-statement Service: (Please refer to Item No. 11)
Remitter's name (Last Name/First Name/ Middle Name):		E-mail Address: _____@_____ To ensure correct email registration, please write the exact email address with the correct letter case (i.e. CAPITAL LETTERS or small letters), use Ø for zero, use _ for underscore/underline and - for hyphen/dash. Please note that you will be automatically enrolled in the E-statement Service upon writing your email address above.

Please assign a Metrobank Easy Transfer Service Account/s to my elected registered/existing beneficiary/ies below:
For new beneficiary/ies, please register and choose METS using Metrobank's OVERSEAS REMITTANCE APPLICATION REGISTRATION AND DECLARATION.

No.	Name of Beneficiary <small>(existing beneficiary/ies only)</small>	Please choose one METS and check: <small>(Please see below for brief service description)</small>	For Bank's use only - A/C No.:
		<input type="checkbox"/> METS-MUFG <input type="checkbox"/> METS-SMBC <input type="checkbox"/> METS-RESONA	
		<input type="checkbox"/> METS-MUFG <input type="checkbox"/> METS-SMBC <input type="checkbox"/> METS-RESONA	
		<input type="checkbox"/> METS-MUFG <input type="checkbox"/> METS-SMBC <input type="checkbox"/> METS-RESONA	
		<input type="checkbox"/> METS-MUFG <input type="checkbox"/> METS-SMBC <input type="checkbox"/> METS-RESONA	
		<input type="checkbox"/> METS-MUFG <input type="checkbox"/> METS-SMBC <input type="checkbox"/> METS-RESONA	

Brief Service Description:
METS (Metrobank Easy Transfer Service)

Metrobank Easy Transfer Service (hereinafter "METS") shall mean the overseas remittance services provided by the branches of Metropolitan Bank & Trust Company in Japan (hereinafter "the Bank") upon the request of the applicant (hereinafter "Remitter"), facilitated only through a domestic bank transfer to the bank account assigned to each beneficiary with MUFG BANK LTD ("MUFG") Wakatake Branch, Sumitomo Mitsui Banking Corporation ("SMBC") Tsubaki Branch or RESONA BANK LTD ("RESONA") Heisei Daiichi Branch (herein after "Specified Local Bank Branch") selected by the Remitter.

METS-MUFG - Metrobank Easy Transfer Service-MUFG BANK LTD. (hereinafter "METS-MUFG") shall refer to the remittances sent thru an assigned MUFG Wakatake Branch Account for the specified Beneficiary as applied for above.

METS-SMBC - Metrobank Easy Transfer Service-Sumitomo Mitsui Banking Corporation (hereinafter "METS-SMBC") shall refer to the remittances sent thru an assigned SMBC Tsubaki Branch Account for the specified Beneficiary as applied for above.

METS-RESONA - Metrobank Easy Transfer Service-RESONA BANK LTD (hereinafter "METS-RESONA") shall refer to the remittances sent thru an assigned RESONA Heisei Daiichi Branch Account for the specified Beneficiary as applied for above.

IMPORTANT: Please read carefully *item no. 6* in Specific Terms and Conditions for METS for applicable service hours of the specific METS applied for.
All incomplete documents shall be carefully shredded and disposed 30 days after a follow up has been made by Metrobank.

By affixing my signature or seal in the space provided below, I/we confirm my/our application for METS, as specified, for the elected beneficiary/ies above and fully understand METS facility and that I/we have accepted its features and conformed to "Specific Terms and Conditions for METS" and the "Terms and Conditions for Overseas (Foreign) Remittance".

Date

Signature/ Seal

(For Corporate Remitter please use the registered Company Seal and Company Stamp)

Specific Terms and Conditions for METS (Metrobank Easy Transfer Service)

Metrobank Easy Transfer Service (hereinafter "METS") shall mean the overseas remittance services provided by the branches of Metropolitan Bank & Trust Company in Japan (hereinafter "the Bank") upon the request of the applicant (hereinafter "Remitter"), facilitated only through a domestic bank transfer to the bank account assigned to each beneficiary with MUFG BANK LTD ("MUFG") Wakatake Branch, Sumitomo Mitsui Banking Corporation ("SMBC") Tsubaki Branch or RESONA BANK LTD ("RESONA") Heisei Daiichi Branch (herein after "Specified Local Bank Branch") selected by the Remitter.

METS shall be governed by the Terms and Conditions for Overseas (Foreign) Remittance and this "Specific Terms and Conditions for METS" (hereinafter "METS Terms and Conditions"). If any discrepancy occurs between the Terms and Conditions for Overseas (Foreign) Remittance and METS Terms and Conditions, the latter shall prevail. If any discrepancy occurs between the English and Japanese versions of METS Terms and Conditions, the latter shall prevail.

- After successful application, a specific bank account with the Specified Local Bank Branch shall be assigned by the Bank for the elected beneficiary of the Remitter to be used in transferring funds only at domestic banks in Japan (ATM, bank counters or internet banking) for remittances to the Philippines.
- Available only for registered Remitters electing their registered beneficiaries. In case of joint accounts, all the names of the account holders must be registered.
- The specific bank account with Specified Local Bank Branch cannot be interchanged with other beneficiaries or be used by any other Remitter; it is not transferrable.
- The specific bank account details (account number, etc.) with Specified Local Bank Branch, upon successful application and assignment, shall be sent to the Remitter by postal mail, email or received in person at the Bank counters.
- METS is available for Philippine Peso remittances (credit to Peso Accounts and Cash Pick-up Anywhere Services including Over the Counter Payments), US Dollar remittances (credit to US Dollar Accounts with Metrobank and Other Banks) and Japanese Yen remittances (credit to Metrobank Japanese Yen Account only).
- Service hours:

METS-MUFG

- From 8:00 to 24:00 for fund transfer by Cash Card/Internet Banking (the Remitter's debiting his/her MUFG bank account), except for National holidays (including 2, 3 January) in Japan (hereinafter "National holidays"). No services on National holidays. Fund transfer on National holidays shall be processed after 8:00 on the next banking day (after the prevailing early morning exchange rate was set by the Bank).
- From 8:45 to 18:00 for fund transfer by Cash at ATMs of MUFG except for Saturday, Sunday and National holidays. No services on Saturday, Sunday, and National holidays.

- From 8:00 to 24:00 for fund transfer using/from banks other than MUFG except for National holidays. Fund transfer on National holidays shall be processed after 8:00 on the next banking day.

METS-SMBC

- From 8:00 to 24:00 for fund transfer by Cash Card/Internet Banking (the Remitter's debiting his/her SMBC bank account), except for January 1, 2, 3 and May 3, 4, 5. Further, only up to 19:00 on Sundays. Fund transfer made on January 1, 2, 3 / May 3, 4, 5 and after 19:00 on Sundays shall be processed after 8:00 on the next banking day (after the prevailing early morning exchange rate was set by the Bank).
- From 8:45 to 18:00 for fund transfer by Cash at ATMs of SMBC except for Saturday, Sunday and National holidays. No services on Saturday, Sunday, and National holidays.
- From 8:00 to 24:00 for fund transfer using/from banks other than SMBC. Fund transfer on January 1, 2, 3 / May 3, 4, 5 and after 19:00 on Sundays shall be processed after 8:00 on the next banking day.

METS-RESONA

- From 8:00 to 24:00 for fund transfer by Cash Card/Internet Banking (the Remitter's debiting his/her RESONA/SAITAMA RESONA bank account), except for January 1, 2, 3 and May 3, 4, 5. Further, only up to 22:00 on Saturdays and Sundays. Fund transfer made on January 1, 2, 3 / May 3, 4, 5 and after 22:00 on Saturdays and Sundays shall be processed after 8:00 on the next banking day (after the prevailing early morning exchange rate was set by the Bank).
- From 8:45 to 18:00 for fund transfer by Cash at ATMs of RESONA / SAITAMA RESONA except for Saturday, Sunday and National holidays. No services on Saturday, Sunday, and National holidays.
- From 8:00 to 24:00 for fund transfer using/from banks other than RESONA/ SAITAMA RESONA. Fund transfer on January 1, 2, 3 / May 3, 4, 5 and after 22:00 on Saturdays and Sundays shall be processed after 8:00 on the next banking day.

In addition, this service is subject to the receipt of funds from the Domestic bank used. When transferring funds, the usage time of ATMs, Internet banking, etc. used for the transfer of funds and the details of the services are subject to the terms and conditions by each Domestic bank used. The Bank shall not be liable for any delays in processing remittances due to problems or delays in the services of the Domestic bank used.

Note: Payment to the beneficiary is dependent to conditions such as amount limit, business days/hours of Metrobank Head office processing unit, Metrobank Branches, receiving bank/beneficiary's bank and/or payout outlets as maybe applicable.

- The prevailing exchange rate for the day (JPY - PHP/JPY -USD) set around 10:30 by the Bank shall be used in processing the remittance. However, for processing on or before 10:00, the prevailing early morning exchange rate is applicable. The prevailing exchange and early morning exchange rate shall be posted at the Bank's website.

Note: Exchange rates to be applied to transactions may be changed by the Bank without prior notice, depending on the market fluctuation.

- The minimum amount per remittance is JPY 1,000 for Philippine Peso and US Dollar remittances (i.e. Japanese Yen to Philippine Peso Account / Cash Pick Up Anywhere and Japanese Yen to US Dollar Account). The minimum amount per remittance to a Japanese Yen Account is JPY 3,000. Confirmation of remittance details shall be required for transactions amounting to JPY 300,000 to below 1 million such as, but not limited to, the remittance purpose, source of funds and reconfirmation of the relationship to beneficiary, amongst others. Transactions amounting to JPY 1 million and above shall be subject to the Bank's approval and shall require the submission of evidentiary documents for the source of funds as may be prescribed by the Bank. In addition, the Bank may require the submission of the evidentiary documents for the use of remittance funds in the Philippines (Purpose of remittance).

Note: Remittances amounting to JPY 300,000 and above shall only be processed during banking hours of the Bank after the confirmation of remittance details was given to the Bank. In case the total/aggregate remittances amount to JPY 1 million and above within a 30 day period, the remittance shall only processed during banking hours of the Bank subject to the Bank's approval and shall require the submission of evidentiary documents for the source of funds as may be prescribed by the Bank.

- Aggregation of fund transfers to combine into a single remittance transaction is not allowed (i.e. one fund transfer = one remittance transaction).
- The Remitter shall shoulder the domestic transfer/furikomi charges of the Specified Local Bank and/or other domestic banks here in Japan used for fund transfer.
- The Remitter may choose to register his/her email address and enroll in the E-Statement using the Overseas Remittance Application Registration and Declaration or thru other channels as may be prescribed by the Bank.
Upon successful application, the Remitter shall receive E-Statements (remittance statement sent via email) for every METS transaction and will no longer receive printed remittance statement by postal mail.
In case of unsuccessful delivery of the E-Statement or other reasons, the Remitter may change his registered email address upon informing the Bank thru the Bank's website change of email address facility or submission of the Bank-prescribed forms or other channels as may be prescribed by the Bank. Request may be done for the latest E-Statement to be resent to the newly registered email address. In addition, the Bank may send emails regarding promotions, advertisements, products, services, etc. to the registered email address.
This E-statement Service agreement covers all remittance transactions of METS and Easy Postal Remit Card (EPRC).
- The Bank reserves the right to suspend, cancel or terminate METS or hold the transferred funds of the Remitter at any time for any reason at its sole discretion and/or due to any of the following reasons:
 - In case the Remitter failed to comply with any necessary documentation requirements or failed to provide confirmation on required information in accordance to the Bank's policy within a prescribed period of time set by the Bank.
 - Unclaimed or undelivered METS Confirmation Document (sent by postal mail) for more than ninety (90) days from the issued date.
 - Abuse in the usage of the METS services or failure of the Remitter to adhere to the Bank's policies.
 - Upon the occurrence of any of the following events, the Bank may immediately suspend, cancel or terminate METS without any prior notice:
 - When the Remitter breaches this METS Terms and Conditions or the Terms and Conditions for Overseas (Foreign) Remittance;
 - When the payment of all or part of the Remitter's debts owed to the Bank is delayed;
 - When a suspension of payment is ordered, or commencement of bankruptcy is known to the Bank;
 - When inheritance proceedings for the Remitter commence;
 - When the whereabouts of the Remitter become unknown to the Bank due to the Remitter's failure to notify the Bank of a change of address; or
 - When it is known to the Bank the remitter is a member or a previous member or has any relation of/to Anti-Social Forces.

The Remitter may suspend, cancel or terminate his/her use of METS by giving prior notice to the Bank. The suspension of METS applies only to the METS and shall not apply to the cancellation or suspension of the Remitter's various existing Bank accounts and other Bank services (e.g. Remittance Services).

The Bank shall not be liable for the Remitter's use of METS for any unauthorized actions or transactions using his/her designated bank account/s with Specified Local Bank Branch, or for any other cause beyond the Bank's control, such as, but not limited to, problems due to line problem, computer hardware or software (including viruses and bugs) or related/incidental problems that may be attributed to the services by the Specified Local Bank Branch, any other service provider or information service provider.

The Bank may amend the service hours, charges and other contents of METS Terms and Conditions at its sole discretion. The effective date of the intended amendment shall be set out in the notification, with adequate transition period of more than one month.

For Bank's use only

Rev. May 2022

Date of Acceptance:	Accepted By:		Issued Date:	Issued By:	Checked By:	Approved By:
		OTC - ID Presented				
		By Mail - ID Attached				

Request for updating your registered information

* Please submit with your valid (renewed) Residence Card



お届けの個人情報更新のお願い

・有効(更新済)な本人確認書類と一緒にご提出ください。

Please fill out using **BLOCK CAPITAL LETTERS**

[必ずローマ字でご記入ください]

DATE 日付: 年 月 日

NAME 氏名	LAST NAME (姓)	FIRST NAME (名)	MIDDLE NAME	PIN No. PIN番号	
MOBILE No. 携帯番号			E-MAIL ADDRESS Eメールアドレス		
FB account フェイスブック	if any (もしあれば)		<input type="checkbox"/> Please check for apply to E-Statement Service for EPRC/METS Eステイトメントの申し込みをご希望される場合 <input checked="" type="checkbox"/> してください。		
OCCUPATION 職業			SOURCE OF FUNDS 送金原資		
COMPANY NAME 勤務先			OFFICE TEL No. 勤務先電話番号		
COMPANY ADDRESS 勤務先住所	〒				
PURPOSE OF REMITTANCE 送金目的	<input type="checkbox"/> Family Support / Living Expenses 生活費サポート <input type="checkbox"/> Personal Savings <input type="checkbox"/> Others 自己宛送金 その他 _____				
ADDRESS 住所	Please note that the latest address indicated on your attached ID will be registerd. 添付頂きましたご本人確認資料に記載のご住所にて、登録させていただきます。				

IMPORTANT NOTE:

Please fill out all fields above and mail/email back to us immediately to avoid delay in processing your remittance.
All incomplete documents shall be carefully shredded and disposed 30 days after the date a follow up has been made by Metrobank.

重要事項:

送金手続きの速やかな実行のため、すべての欄を漏れなくご記入の上ご返送ください。
また、書類に不備が発見され、かつお客様宛てのご連絡がつかないまま30日経過した場合、お申し出はキャンセル扱いとなり、お預かりした書類を破棄(細断処理)させていただきますことをご了承ください。

FRONT 表	BACK 裏
<p>* Copy of your Residence Card for Foreign Nationals. * 本人確認書類のコピー</p>	<p>* Copy of your Residence Card for Foreign Nationals. * 本人確認書類のコピー</p>

Important Notice on Health Insurance Card: Please mask (cover) the Insurance card number, the Insurer number and QR code itself.
健康保険証についての重要なお願い事項:「記号・番号」、「保険者番号」、および「QRコード」の部分はマスキングを施していただきますようお願い致します。

BANK USE ONLY 銀行使用欄

DATE RECEIVED:	
DOC CMPLT BY/DATE	SDN CHECK BY

DATE :		
ENCODED BY	CHECKED BY	VERIFIED BY

[注意事項]
[APPLICATION CONSIDERATION]

切手は不要です
No postage/stamp is necessary

印刷する際はサイズを変更(拡大、縮小)せずに白い用紙に印刷して下さい
Please print this form on white paper and do not resize

定型の封筒をご用意下さい(14.0~23.5cm X 9.0~12.0cm)
Please use a regular envelope (14.0~23.5cm X 9.0~12.0cm)

封筒の裏面に必ず住所、氏名、電話番号、PINナンバー(お持ちの方)をご記入下さい
Please indicate your name, your address, telephone number and PIN number(PIN holder only)
on the back side of the envelope

点線にそって裁断し、封筒の表に剥がれないようにしっかりとお貼り下さい
Please cut along the dotted line and then paste it on the envelope firmly

新規登録の場合は、東京、大阪の何れか近い方をお選び下さい
As for new remitters, please select the nearest branch (Tokyo or Osaka)

既にPIN番号をお持ちのお客様は、登録された支店をお選び下さい
For existing remitters, please select the branch that you registered

第三者への譲渡、改ざん、不正利用等を禁止します
It is prohibited to assign, fabricate and use illegally

切り取り線 CUT HERE

料金受取人払郵便

101-8795

神田局 承認 6741

2027年2月14日まで (切手不要)

Metropolitan Bank 東京支店 行

Metrobank Tokyo Branch

東京都千代田区神田錦町一十九ー一
神田橋パークビルディング二階

728 定形郵便物

切り取り線 CUT HERE

切り取り線 CUT HERE

料金受取人払郵便

541-8790

大阪東局 承認 7204

2027年2月14日まで (切手不要)

Metropolitan Bank 大阪出張所 行

Metrobank Osaka Sub-Branch

大阪府大阪市中央区安土町二ー三ー十三
大阪国際ビルディング三階

522 定形郵便物

切り取り線 CUT HERE