

Date : _____
(日付)

MB Tokyo Branch
(東京支店)

MB OSAKA Sub-branch
(大阪出張所)

Remitter's Name : _____
(依頼人名)

Remitter's PIN : _____
(PIN番号)

This is to request for the issuance of a Remittance Certificate/s for my/our remittances to the following:
(私/当社は以下の送金についての送金履歴証明書の発行を依頼します。)

all registered beneficiaries
(すべての受取人について)

specific beneficiary/ies as follows:
(下記の受取人について)

_____ / _____

for the specified period as follows: from _____ to _____
(証明期間)

The certificate/s requested is to be used for :
(使用目的)

Tax Refund Purposes
(税金の還付)

Others (Please specify _____)
(その他)

Please check the method of receipt

(証明書の受け取り方法を選択して下さい。)

I will personally collect the certificate/s at Metrobank upon presentation of my valid ID.
(身分証明証を持参の上、店頭にて送金履歴証明書を受け取ります。)

Please mail the certificate to my/our address written below.
(送金履歴証明書を下記の住所に郵送して下さい。)

Address : _____

※Address must be the same as stated in the ID copy attached.
(ご提出いただいた身分証明書の住所と一致させて下さい。)

Telephone No. : _____

Please check the type of ID submitted

※Please attach copy of valid ID.

(添付する身分証明書の種類を選択して下さい。法人様の場合、身分証明書の提出は必要ありません。)

Residence Card
(在留カード)

Japanese Driver's License
(運転免許証)

Health Insurance Card
(健康保険証)

Others (Please specify _____)
(その他)

SIGNATURE or SEAL :

(署名又はお取引印) _____

※法人様の場合は住所・会社名・代表者名・実印

- * Effective April 1, 2015, the charge is JPY1,000 per calendar year requested regardless of the specified month/s indicated herein. Example : for a remittance certificate period requested from March 2012 to June 2014 the charge will be JPY3,000.
(一年分につき手数料は1,000円です。例：2012年3月から2014年6月の手数料は3,000円) ※2015年4月1日手数料改定
- * This service is only available to registered remitters with previous remittance transactions. The registered remitter is the only one allowed to request for his/her own remittance certificate. (代理人による受付は一切いたしません。)
- * The certificate will be available for issuance at the branch counter or for mailing to your registered address in about one banking week from the date the bank received the complete documentary requirements and payment for the requested certificate. (証明書は当依頼書と手数料受領後、約1週間で発行されます。)
- * In case there is no remittance transaction for the year/s requested, the bank shall automatically issue a certificate of "NO REMITTANCE RECORDS" and the certification shall also be subject to the JPY1,000 charge for certification per year.
(ご依頼いただいた年度に送金実績がなかった場合でも、「履歴なし」で証明書は発行され、一年分の発行手数料がかかります。)

For Bank use only (e.d. May 2015)					
FORM	Date Received :	Received by :		Date Prepared :	Prepared by :
CHARGE	Date Paid :	Amount Received :	Mode :	OR No. :	OR by :
		¥		20__ - ____ - _____	
EXECUTION	Date Checked :	Checked by :		Date Released / Mailed :	Released by :

ID SUBMISSION FORM

本人確認資料添付用紙



*ローマ字でご記入下さい。

DATE (日付) :

NAME	LAST NAME (姓)	FIRST NAME (名)	MIDDLE NAME	PIN NO.	ONLY FOR PIN HOLDER (新規の方は記入不要)
お名前				PIN番号	
ADDRESS	〒 TEL NO. (お電話番号)				
ご住所	E-mail Address				

- FOR FILIPINO & OTHER FOREIGNERS :
KINDLY PASTE A COPY OF YOUR ALIEN REGISTRATION CARD WITH
VALID VISA STATUS ON THIS DOCUMENT AND SEND IT BACK TO US.
- 日本人のお客様:
ご住所の確認できる身分証明書 (運転免許証等) のコピーを下枠に貼って、ご返送下さい。

FRONT
表

BACK
裏

BANK USE ONLY
銀行使用欄

- NEW
 Additional/Amendment

DATE:			
ENCODED BY	CHECKED BY	VERIFIED BY	

(10年保存)